

FAIRFAX CLUB ESTATES
 BOARD OF DIRECTORS MEETING
 Wednesday, October 26, 2011, 7:30 PM – 8:30 PM
 Bonnie Brae E.S., Lower Theater

I. Call to Order

II. Verification of Quorum

III. Membership Forum ----- 20 Minutes

NOTE: The maximum time for any one individual is limited to 5 minutes

Attendees:

Phil Beenhouwer (ACC, Secretary, and Board member), Jim Thompson (President and Board member), Pat Ring (Vice President and Board member), Dave Hardin (Treasurer and Board member), Brian Hefner (ACC Chair and Board member), Mike Krzykowski (Tennis POC and Board member), Lauren Hefner (Common Grounds Chair and Board member), and Lu Wright (Board member).

Board Members not in attendance: Mark Eackloff (Webmaster and Board member).

IV. Review Minutes & Action Items from previous Board Meeting ----- 15 Minutes

Action Items:

<u>Topic</u>	<u>Person Assigned</u>	<u>Date Assigned</u>	<u>Comments/Status</u>
Request financial statement training from GHA	Treasurer	5/25/11	Treasurer sent an email today indicating that GHA has offered this training for free during business hours. After hours would likely incur a fee, but there was consensus on the Board that after-hours would be worth the fee. Treasurer will check with GHA how much a two-hour financial training would cost.
Street name painting	Secretary	6/22/11	This work will be postponed until the spring due to drop in temperatures.
Confirm that once the Board informs GHA as to which accounts should be turned-over to the Attorney, that the Attorney's actions from (1) her letter to (2) placing a lien on a homeowner	Treasurer	7/27/11	Secretary will identify the language in the CR that authorizes Attorney to automatically file a lien after her 30-day demand notice is not resolved.

are all automatic, without BOD direction.			
Goldeneye's trees and 'path to nowhere'.	Common Grounds	9/8/11	Premium will make a visit to the property on Thursday.
Replace the remaining six lights in the common grounds with lights to match the recently-replaced lights.	Common Grounds	9/10/11	These lights have not been replaced yet, and the Board has not heard from the vendor. The Common Grounds Chair will contact the vendor for a status.
Contact Kip-Con and inform them about the storm water issue under the foundation in the southeastern corner, have them incorporate any new requirements of the Americans with Disabilities Act , and ensure that the current reserve amount will be an input to their analysis.	President	9/26/11	Kip-Con has requested some additional information (e.g., cash-on-hand) and Jim continues to respond to their data calls. They will start their study on January 1, including a site visit, and should be completed in 3-4 months. Common Grounds Chair said "reasonable accommodations" to the budget
Resolve the issue with two FCE pool Facebook pages, then migrate it to a general FCE page.	Secretary	9/26/11	
Resolve the negative balances (\$1,345.82) in "Delinquent and Prepaid Resident Report"	Treasurer	9/27/11	Around December 1 st , we should have a better understanding of how the fall assessments resolved these balances. Secretary will look at the availability of the BBES room for early December, targeting the 7 th for a combined November / December meeting.
Correct the year-end report as a result of the recently-completed audit.	Treasurer	8/24/11	Treasurer will send out an updated end-of-year report.

V. Discussions Since Last Meeting

VI. Review President's Report ----- 5 Minutes

VII. Review Treasurer's Report ----- 15 Minutes

VIII. Review Committee Reports ----- 15 Minutes

- Architectural Control Committee
- Common Grounds
- Neighborhood Watch
- Pool
- Pool Enforcement Sub-Committee
- Social
- Tennis

- Playground
- Miscellaneous

IX. Old Business ----- 10 Minutes

1. Negative balances (\$1,345.82) in "Delinquent and Prepaid Resident Report": Based on recent email from GHA, this should be resolved in the next financial reports.
2. FCE's Pool Facebook page: The President informed the Board that the [upper-case "P" pool Facebook page](#) is tied to the pool's Google location, which the President felt is a reason to keep that page, despite it only having eight followers, versus the [lower-case "p" page](#), which has 24 followers. The Secretary has contacted all followers of the [lower-case "p" page](#) to follow the [upper-case "P" pool page](#), and has started the process of removing the second, and then, ultimately, converting the [upper-case "P" pool Facebook page](#) to a general FCE neighborhood page.
3. Basketball courts: the BOD needs to begin to consider replacing the courts so that the HOA is timed-well when the tennis courts need to be replaced in a few years. Erosion, storm water, and a fence should be considered as well. The BOD will wait for the results of the Reserve Study before making any decisions.

X. New Business ----- 30 Minutes

1. Virginia's 'Sunshine Laws': postponed until Mark Eackloff was in attendance.
2. Advertising on our website: The Board voted 8-0 against allowing advertising on the FCE website.

XI. Executive Session ----- 0 Minutes

Discuss Association accounts, pending negotiations/contracts, budget and violations outstanding.

XII. Date, Time, Place of Next Meeting (*4th Wednesday of each month*): December 7, 2011.

XIII. Adjournment